

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – APRIL 16, 2013**

The Perry County Board of Commissioners met at 8:00 a.m. as was duly advertised. Commissioners in attendance were President, Thomas Hauser, Bill Amos and Randy Kleaving. A representative of the *Perry County News* was present. Also present was County Administrator, Teresa Kanneberg.

PAYROLL CLAIM

Bill made a motion to approve the payroll docket in the amount of \$120,668.20 for payroll distributed on April 8, 2013. Randy seconded the motion, and motion carried 3-0.

SURETY BOND CHANGE

County Auditor Connie Berger explained that the Blanket Surety Bond for county employees was being updated because of a change of employees within the Perry County Coroner's Department. Randy made the motion to approve the change and Bill seconded the motion. Motion carried.

PERRY COUNTY HIGHWAY DEPARTMENT

County Commissioners President, Tom Hauser, explained that the commissioners along with the Perry County Highway Superintendent have been working on new job descriptions for the Highway Superintendent and the Operations Manager. Tom explained that more of the day to day operations of the highway department will be given to the Operations Manager, and the Superintendent will handle all federal and state projects along with the budgeting process. The Superintendent position will become a part time position starting June 1 with Ed Feix working 20 hours per week for one half of his current salary. The Operations Manager will be paid an additional \$5,000 per year for the additional duties. Tom stated that this would be a saving to the highway fund of between \$40,000 and \$50,000. New job descriptions had been prepared by the County Attorney for both positions. The commissioners signed letters to the County Auditor with the effective date of these changes along with the salaries for each position.

JOB DESCRIPTIONS

The Commissioners had before them the new job descriptions for the position of Part-Time Superintendent and Operations Manager. Bill made the motion to approve the job descriptions and Randy seconded the motion. Motion carried 3-0.

TRANSFER REQUESTS

County Auditor, Connie Berger, information the commissioners that in order to have the correct salary for each position the following transfer would need to be approved: \$15,303 from Superintendent - \$12,610.00 to Part-Time Superintendent and \$2,693.00 to the Operation's Manager Position. Randy made the motion to approve the transfer request and Bill seconded the motion. Motion carried 3-0.

Teresa announced that the next meeting of the Perry County Board of Commissioners will be held on Monday, May 6, 2013 at 6:00 p.m.

The meeting ended in open session at 8:05 a.m.

Minutes approved this 6th day of May 2013.

Thomas J. Hauser, President Bill Amos

Randy Kleaving

*Minutes prepared by:
Connie A. Berger, Perry County Auditor*